NEW YORK STATE DEPARTMENT OF HEALTH
Biggs Laboratory, Empire State Plaza
Albany, New York 12237

Chain of Custody Record

Instructions: This form must be completed for any sample which might be used in enforcement proceedings or litigation.

Transporting Samples: During transport of the sample from sampling site to the laboratory, the chain of custody must be unbroken. Generally, this will require the sample be delivered by the sample collector or his/her designated representative who will sign for the receipt, integrity and transfer of the sample during shipment. If integrity of the sample is questionable, describe problem on the reverse side of this form.

Sample ID (Lab Use Only)	Field Ref #	Coll. Date	Coll. Time	Collection Point	Sample Type
					☐ Water ☐ Air ☐ Soil ☐ Other
					☐ Water ☐ Air ☐ Soil ☐ Other
					☐ Water ☐ Air ☐ Soil ☐ Other
					☐ Water ☐ Air ☐ Soil ☐ Other
					☐ Water ☐ Air ☐ Soil ☐ Other
					☐ Water ☐ Air ☐ Soil ☐ Other
					☐ Water ☐ Air ☐ Soil ☐ Other
					☐ Water ☐ Air ☐ Soil ☐ Other
					☐ Water ☐ Air ☐ Soil ☐ Other

Custody of Samples

	Name	Affiliation	Date	Time
1. a. Sample container prepared by	_____	_____	__/__/__	_____
b. Sample container prepared by	_____	_____	__/__/__	_____
2. Received by	_____	_____	__/__/__	_____
3. Received by	_____	_____	__/__/__	_____
4. Sample Collected by	_____	_____	__/__/__	_____
5. Sample Received by	_____	_____	__/__/__	_____
6. Sample Received by	_____	_____	__/__/__	_____
7. Sample Received by	_____	_____	__/__/__	_____
8. Sample Received by	_____	_____	__/__/__	_____
9. Sample Received by	_____	_____	__/__/__	_____
10. Sample Received at Lab by	_____	_____	__/__/__	_____
11. Sample Accessioned by	_____	_____	__/__/__	_____

DOH-3349 (12/2020)

Comments_____

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